



## Pre-Operational Site Visit Worksheet

SITE NAME	SITE NO
SITE ADDRESS	
SITE PHONE NUMBER	SITE CONTACT

**Type of Site (check appropriate type):**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Recreation Center | <input type="checkbox"/> Park             | <input type="checkbox"/> Playground       |
| <input type="checkbox"/> School            | <input type="checkbox"/> Residential Camp | <input type="checkbox"/> Settlement House |
| <input type="checkbox"/> Church            | <input type="checkbox"/> Play Street      | <input type="checkbox"/> Other            |

ESTIMATED NUMBER OF CHILDREN THE SITE COULD SERVE	ESTIMATED NUMBER OF NEEDY CHILDREN IN AREA
ESTIMATED NUMBER OF PERSONNEL NEEDED TO ADEQUATELY CONTROL THE FOOD SERVICE	

- Is another site needed in this area?  Yes  No
- Are the present facilities adequate for an organized meal service?  Yes  No

IF ANSWER IS NO, COMMENTS:

**For the estimated number of children, does the site have:**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Shelter for inclement weather?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Adequate cooking facilities (if applicable)?     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Adequate storage for prepared or delivered food? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Storage space for records at a site?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Adequate refrigeration?                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Access to a telephone?                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

WHAT TYPES OF ORGANIZED ACTIVITIES ARE POSSIBLE OR PLANNED AT THIS SITE?

IMPROVEMENTS OR CORRECTIVE ACTIONS NEEDED BEFORE SITE OPERATES

Monitor's Signature \_\_\_\_\_ Date \_\_\_\_\_